

# SANDY SHORES RESORT PAVILION RENTAL

Completing this form is mandatory for any co-owner wishing to rent the pavilion. Read, sign, and deliver this form to Katy Clark, Lot 32, katyclark86@gmail.com, (517) 331-2004, at least 1 week before your rental date.

The pavilion is currently available to any co-owner in good standing. The rental fee is \$25 per day (non-refundable), plus \$25 per day deposit (refundable). The co-owner/renter must provide 2 separate checks, one for rental and one for deposit. In the note section, write "Pavilion Rental + date" on one, and "Pavilion Deposit + date" on the other. Make checks payable to Sandy Shores Resort. (Receipts are available upon request.) The rental fee will be used to help recover costs of items such as upgrades, appliance repairs, electrical usage, and maintenance. Reservations are made on a first-come/first-served basis. Please note that if there are damages that the deposit fee will not cover, the co-owner/renter will be responsible for any additional repair costs.

I, \_\_\_\_\_, Lot # \_\_\_\_\_, agree to the following conditions for the use of the SSR pavilion on \_\_\_\_\_, \_\_\_\_\_

## The following conditions are the responsibility of the person/s renting the pavilion:

- Any dishes, utensils, roasters, etc., must be cleaned and returned to their original places.
- The sinks must be clean and clear of food residue. **PLEASE, NO FOOD OR GREASE DOWN THE DRAINS.** There is no garbage disposal.
- Dish towels and clothes, condiments, etc., must be provided by the renter. If any pavilion item is used, it must be cleaned and returned to the pavilion.
- If used, the refrigerator/s/must be completely emptied after your event and the refrigerator must be cleaned, if necessary.
- If used, the stove and/or oven must be cleaned properly, including under the range top. **PLEASE REMEMBER TO TURN OFF THE GAS!**
- The counter and tabletops must be cleaned thoroughly. Spills on the floor must be cleaned up, and the floors must be swept.
- **The lights, fans, and water heater must be turned off.**
- The windows and doors must be closed and locked.
- **If you need to use the propane heater, please contact Brandon at 989-544-1691. (Any other issues with the pavilion, call Katy, please, not Brandon.)**
- **When you are done cleaning, close and lock all doors and call Katy so an inspection can be completed.**

If it is determined that the above conditions have been met and that there is no damage, your deposit check will be returned or destroyed, your choice, upon completion of the inspection.

Co-owner Signature: \_\_\_\_\_ Phone # \_\_\_\_\_

Date: \_\_\_\_\_ Deposit Check (# \_\_\_\_\_) Rental Check (# \_\_\_\_\_)

SSR Approval: \_\_\_\_\_ Date: \_\_\_\_\_